

# Minutes of Washington Cemetery Trustees' Meeting

**Date:** October 30<sup>th</sup>, 2017 – 6:00 p.m.

**In Attendance:** Phil Barker (chair), Jon Gibson and Kitty West (bookkeeper)

**Minutes Approved:** Minutes were approved for August 28<sup>th</sup>, 2017 and September 4<sup>th</sup>, 2017 as written.

## Old Business:

Our regular September meeting was cancelled due to the lack of a quorum.

Kitty met with Si, from Stone Vault on September 13<sup>th</sup>. He said they had another job to finish up and then would start in the East Washington Cemetery. They haven't started work here yet.

Phil said that Stone Vault is no longer doing vaults, only monuments. Vaults now come from Concord.

Phil and Jon installed the new entrance posts at the Old Washington Center Cemetery, and they look very nice. Still need to do the East Washington Cemetery.

Phil also filled in the ruts in the New Center Cemetery, that were made by a car attempting to cross on the grass.

Phil finally received a text message from Terry Knowles in response to our letter of May 10<sup>th</sup>. She clarified some of the laws applicable to cemeteries.

## New Business:

We had one full burial in the Center Cemetery on September 3<sup>rd</sup>.

Three Rights of Interment were sold in September. We signed them today.

Phil received a copy from the selectmen's administrative assistant, which included the dollar amount for maintenance. This amount should be coming from the highway department's budget, not ours.

Our November meeting will be held on November 20<sup>th</sup>.

Kitty thought a lot had been sold twice but was reminded that the bottom line had been omitted on the letter E on one of the Rights of Interment.

We reviewed the numbering system that Preston Rolfe had set up for the Maynard section lots eliminating some of the sub numbers and adding a couple.

We discussed the printing of checks on our copies of Rights of Interment forms and / or Disbursement of Funds forms as proof of receipt and decided that we should ask for a receipt instead.

Meeting Adjourned at 8:30 p.m.

Bookkeeper,  
Kitty West